

# **BOND PROJECT BUILDING COMMITTEE MEETING**

**WEDNESDAY, JUNE 17, 2009**

**COLT SCHOOL LIBRARY**

## **Minutes**

### **Present**

**Committee:** William Estrella, Chair, Diana Campbell, Karen Lynch, Marjorie McBride, William O'Dell, John Saviano and Paul Silva

**Administration:** Ed Mara (6:34), Jane Correia (6:30) and George Simmons

**Project Administrators:** Christopher Daly

**Guests:** Cara Cromwell, Nina Murphy and Ian Parker

**Bill Estrella called the meeting to order at 6:15 PM. Bill opened the meeting stating the Bond Project Building Committee was established by the enabling act, which allows us to borrow money. In order to borrow money you have to set up a building committee. Finalization of the project was promised by June 30, 2009. A tremendous amount of work was done with many, many people making sure we did not spend more than we have.**

**Bill went on to say that in large projects such as this, you do not get**

**everything you want, this is the nature of the construction business, but no one should feel bad that everything did not get done; in the end we have fewer buildings to care for and our infrastructure has been brought up to the 21st century. From a community standpoint, you could not ask for a better-managed project and the community can be proud of the fact we did not go over budget.**

### **Acceptance of Outstanding Meeting Minutes**

**MOTION: Marjorie McBride motioned to approve the outstanding minutes to the Colt Andrews Construction Subcommittee meetings. Paul Silva seconded. The motion passed by a vote of 7 to 0.**

**MOTION: Marjorie McBride motioned to approve the outstanding minutes to the Bond Project Building Committee meetings. Paul Brule seconded. The motion passed by a vote of 7 to 0.**

### **Review of Outstanding Project Items**

#### **Bond Money**

**Bill Estrella commended Jane Correia for her accounting of the financials for the project. It had been agreed that bond money would be spent first (balance of Hugh Cole funds, Investment earnings, Colt Andrews funds of \$12.2M), then the Colt money. Total capacity to spend on Colt Andrews was \$15M. Paul Silva mentioned the \$500,000 in capital projects funds that was set aside to be used if needed, but returned.**

Bill explained there is a full accounting of everything spent. The contingency fund is a nebulous figure (10 to 20% of the total budget) allocated in case of emergency.

#### **Budgeting for Landscaping and Ground Work for Colt Andrews**

Bill was not able to find any particular figure allocated to landscaping.

Christopher Daly explained that once the site plans were developed, it rolled into Lusit's lump sum and toward the end of the project, in order to get the Certificate of Occupancy, the \$23,946 as a result of a change order credit for not doing the parking lot and landscaping had to be moved into the contingency. Paul Silva stated that we are obligated to follow through on whatever plans we submitted to the Planning Board to obtain the C of O. Marjorie McBride said all that was required was the parking spaces and the Board was asked if there would be objection to a playground, which was designated by a shaded area on the plans; the Planning Board said there would be none.

The Committee and parents discussed the playground plans. Marj feels grass is a better surface for the students than asphalt. Ed said that with use, grass often turns to mud and the Rockwell grassy play areas was resurfaced because the kids could not play in the area 60% of the time.

Bill O'Dell, as Treasurer, is more concerned about the \$88,225.06

project fund balance; where does it go, who has authority over it and what can it be used for (can some of it be used for the play area). Marj reminded the Committee that some of that money must be used for the parking lot. George Simmons confirmed there are no lingering punch list items. John Saviano suggested the \$88K be put back into the Colt fund; he asked if there are any arbitrage penalties; Jane said there are none. Paul Silva argued that some of the expenditures charged to the bond funds (because the bond funds were established to be expended first) were things the Town of Bristol wanted done and should be charged to the Colt fund.

Karen Lynch asked why the \$88K does not belong to the three projects. Bill explained that this debate was had at the end of each project and any balance would be rolled to the next project. Diana Campbell asked if the parking lot could be part of our capital projects and the \$88K be moved into the capital projects fund. Bill said we have to do something with the \$88K; Lusi gave \$23,000 credit for the parking lot; whatever the number is, this issue involves a great number of points and requires much further discussion. Needing to be done tonight are three things:

1. Certify that administration or someone can deal with the retainage issues
2. Authorization for the expenditures approved at the last meeting (curtain and HVAC)
3. Disposition of the balance

„Í Against loan payment (iſa spit in the snowi”)

**„Í Allocate it**

**„Í Transfer and earmark it (for Colt Andrews)**

**Bill Estrella feels the money should be transferred to capital projects where responsibility for allocation rests with the Budget/ Facilities Subcommittee and administration would be responsible for the actual use of the funds.**

**Bill OjDell is in favor of the transfer and earmarking for Colt Andrews; it should come under the authority of the School Committee for the Budget Subcommittee to recommend where those funds go.**

**Bill OjDell left the meeting at 7:17 PM.**

**Marj McBride asked if the money will still qualify for housing aid; Jane said it will.**

**Christopher Daly left the meeting at 7:18 PM.**

**George Simmons explained the only unfinished items are for Armand Lusi to address. Paul Silva was concerned there may be confusion among the Committee members iV our obligation for the site work should be separate and apart from the funds that are typically allocated by the District for playgrounds. Cara Cromwell commented that rolling the parentsi' plans and the Districti's plans together would be more efficient. Marj said the fencing is required by the Planning Board. Ian Parker said the parentsi' group has made many**

adjustments to their plan and the site work should come in at about \$90,000. Cara added that their plan is for work to be done in stages; grading, then gardens then playground equipment. Marj said it should be bid as a whole package.

**MOTION:** Diana Campbell motioned to transfer the \$88,225.06 balance to Capital Projects, earmarked for Colt Andrews site work, which closes the final project for the Bond Project Building Committee. Marjorie McBride and John Saviano seconded. The motion passed by a vote of 6 to 0.

**MOTION:** Paul Silva moved to give the authority to release the funds to pay for the curtain to administration. Diana Campbell seconded. The motion passed by a vote of 6 to 0.

**MOTION:** Paul Silva moved to give the authority to release the funds to pay for the HVAC system to administration. John Saviano seconded. On a show of hands, the motion passed unanimously.

**MOTION:** John Saviano motioned to authorize administration to oversee the completion of the punch list and release the retainage as they deem appropriate along the way. Paul Silva seconded. The motion passed by a vote of 6 to 0.

**MOTION:** Marjorie McBride motioned to disband the Elementary Bond Project Building Committee and vest all authority necessary for

**the final completion of the project. John Saviano seconded. The motion passed unanimously.**

**Upon the disbanding of this Committee, the meeting ended at 7:45 PM.**

**/c**